



REQUEST FOR QUOTATION

Date: 24 March 2023

RFQ No.: 100-23-03-567

Name of Company: _____
 Address: _____
 Name of Store/Shop: _____
 Address: _____
 TIN: _____
 PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Various Medical Textbooks and Instructional Materials in compliance with the Requirement of the Philippine Pediatric Hospital Accreditation for the Pediatric Residency Program for the Department of Pediatrics – Pasig City Children's Hospital** with an Approved Budget for the Contract (ABC) of **Php 119,209.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding the total Approved Budget for the Contract shall be rejected.

| Item No. | Item Description | Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small> | QTY | UOM | Approved Budget | | Price Offer | |
|--|--|--|-----|-----|-----------------|-------------------|-------------|------------|
| | | | | | Unit Cost | Total Cost | Unit cost | Total Cost |
| 1 | Nelson's Textbook of Pediatrics (Two volume set) 21st Edition | | 1 | pcs | 6,768.00 | 6,768.00 | | |
| 2 | Harriet Lane Handbook International Edition 2018 | | 1 | pcs | 3,408.00 | 3,408.00 | | |
| 3 | Roger's Pediatrics Intensive Care (Shaffner et al) 2016 Edition | | 1 | pcs | 34,698.00 | 34,698.00 | | |
| 4 | Neonatology by Gomella 8th Edition 2020 | | 1 | pcs | 8,088.00 | 8,088.00 | | |
| 5 | Textbook of Pediatric Infectious Disease (Two volume set - Feign and Cherry) 8th Edition | | 1 | pcs | 28,528.00 | 28,528.00 | | |
| 6 | Harrison's Principle of Internal Medicine (Two volume set) 2022 | | 1 | pcs | 9,985.00 | 9,985.00 | | |
| 7 | Park's The Pediatric Cardiology Handbook 2022 (Myung K. Park) | | 1 | pcs | 4,108.00 | 4,108.00 | | |
| 8 | How to Read Pediatric ECG's 2006 (Myung K. Park) | | 1 | pcs | 5,978.00 | 5,978.00 | | |
| 9 | Lanzkowsky's Manual of Pediatric Hematology and Oncology (Jonathan Fish) 2016 | | 1 | pcs | 17,648.00 | 17,648.00 | | |
| Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any. | | | | | Total | 119,209.00 | | |

DELIVERY TERM: Within **Thirty (30)** calendar days upon the receipt of Notice to Proceed.

**Indicate the BRAND NAME and its specific MODEL to be offered or attach a BROCHURE for the offered item; items such as equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

(02) 8643-1111 * (02) 8641-1111 loc 1461 * bidsandawards@pasigcity.gov.ph *

pasigcity.gov.ph

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract)
- **PhilGEPS Registration Number**
- **Income Tax Returns** (Annual Income Tax Return of the preceding tax year) OR Business Tax Returns (Value Added Tax or Percentage tax return covering the previous six months)¹
- Accomplished and notarized **Omnibus Sworn Statement** ([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
- **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (for vaccines, toxoids and immunoglobulins only) [to be submitted upon delivery]; and
- e. Certificate of Analysis (for anesthesia and antibiotics) [to be submitted upon delivery].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph



ATTY. PONCE MIGUEL D. LOPEZ

Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation and its Terms of Reference (if any). I further certify that the products to be delivered will conform to the specifications stated in the Item Description and I hereby agree to the Terms of Delivery indicated in the submitted form.

Conforme:





Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

¹Sections 3.2 and 3.3 of Revenue Regulation No. 3-2005.

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PASIG CITY CHILDREN'S HOSPITAL
Corner Alcalde Industria St., Kapasigan, Pasig City

DEPARTMENT OF PEDIATRICS


TERMS OF REFERENCE FOR PEDIATRIC TEXTBOOKS

1. The textbooks must comply with the department's required textbook edition as indicated and requested from the list of books, and in compliance with the requirement of the Philippine Pediatric Society (refer to list of books).
2. The textbooks should be in original versions and especially not photocopies.
3. The textbooks should be hardbound.
4. The textbooks should be new and in perfect condition - with no torn / missing pages, free from errors in printing and without damage of covers.
5. Accompanying materials (if applicable) like online access, CDs should be included/enclosed with the textbook.
6. Warranty: Textbooks found with defects must be replaced with a new copy within sixty (60) days from the date of notice given by the end user.
7. Delivery Period: Within thirty (30) calendar days upon the supplier's receipt of the signed purchase order.
8. Terms of Payment: 45 days after delivery of the books

Prepared By:


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Noted By:


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